

The Annual Quality Assurance Report (AQAR) of the IQAC

Narmada College of Science and Commerce

**Shuklatirth Road, Zadeshwar
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ANNUAL QUALITY ASSURANCE REPORT

OF

NARMADA COLLEGE OF SCIENCE AND COMMERCE

ZADESHWAR, BHARUCH (GUJARAT)

ACCREDITED B+ BY NAAC

(2009-10)

Part – A

Narmada College of Science and Commerce has been working upon and putting concrete efforts in achieving some self-determined goals and objectives. The members of the IQAC remain the same. They are:

- (1) Prin. Dr. B. M. Rawal (Chairman)
- (2) Chairman of the trust NEST (or nominee)
- (3) Secretary of NEST (or nominee)
- (4) Shri J. M. Sheth (Retd. Prof. of the college)
- (5) Ms. K. S. Shah (co-ordinator)
- (6) Dr. A. K. Singh
- (7) Dr. D. M. Thakkar
- (8) Dr. K. G. Rawal
- (9) Ms. A. D. Prabhakumari
- (10) Dr. T. B. Trivedi
- (11) Shri J. P. Gandhi
- (12) Ms. Anita Rana
- (13) Dr. Daxaben Patel
- (14) Ms. Rachana Vyas

Those initially prioritized benchmarks are as follows:

- 1. New academic programs to be initiated (UG & PG)*
- 2. Library services to be improved*

3. *Office automation (computerization of administration and the process of admissions, exam results and issue of various certificates)*
4. *Increase in the infrastructural facilities*
5. *Technology upgradation*
6. *Computer and internet access and training to teachers and students*
7. *Research activities*
8. *Best practices in the institution*

Out of these goals, the ones which were nearly achieved have been set apart and those which are still being worked upon have been short-listed. The IQAC has been working on some of the remaining targets set in 2007-08. The college has to now focus upon the following aims which are still to be achieved completely:

1. ***Augmentation of library services through automation***
2. ***Alumni Association***
3. ***Website of the college to be updated***

1. Automation of library services:

The SOUL software of INFLIBNET has already been purchased last year. There are around 16,000 books and the entry work is almost half way. So far the entries have been done by the students in their spare time voluntarily. The Adhoc staff is also given responsibility from time to time. The administrative staff of our office has also helped for this. It has been illustrative of a healthy practice by the students. The aim is to complete the entries in the next six months.

2. Alumni Association:

The BBA Programme of the college has an active Alumni Association. Narmada College also looks forward to its first Alumni meet very soon. The Alumni Association has been christened as ROOTS. The already

collected data of ROOTS on the website of the college can be utilized and the data-bank can be further updated and enriched.

3. Website of the College:

Some changes have been made in the already existing website of the college. It is being updated time and again and is to be further updated.

PART – B

As per the guidelines of NAAC for AQAR the following parameters have been taken into account and narrated in detail regarding the academic year 2009-10:

1. Activities reflecting the goals and objectives of the institution:

The focus has always been on the value-based quality education as per the statements of the **VISION** and **MISSION** of the institute. The following activities were performed at various points of time during the last academic year:

- (i) Under the scheme of “Vanche Gujarat” by the state government there were many activities to inculcate and encourage the reading habit among the students. There was the launching of the project of the “Floating Library” in which the participants voluntarily donated the books which were circulated for reading. Reviews of the books read were invited for the “Best Review Contest”. Also the Book Review Presentations were made by some of the faculty members of the campus. (July 2010, Annexure)
- (ii) The college also participated in the “Gujarat Quiz Contest” organized by the state government. There were many rounds from local and zonal to state level. (January 2011)
- (iii) The year 2010-2011 had been celebrated as the centenary year of the renowned Jnanpeeth Laureate Gujarati poet Umashankar Joshi. There had been various programmes statewide commemorating him. Our college also organized the recitation of his poems by the students as well as the faculty members. There was a very good response from the students who were interested in Gujarati Literature despite being from the Science and Commerce streams. (December 2010)
- (iv) The NSS wing of the college and the Red Cross Society organized a blood donation camp in the campus. (Annexure)
- (v) Guest Lectures were organized time and again in the campus.

The details are as follows:

- Swami Nikhileswarnandji (Ramkrishna Mission, Rajkot)
- Members of Vivekanand Kendra Kanya Kumari
- “Vyasan Mukti Abyiyan” series of lectures by members of Swaminarayan Sansthan

List of Co & Extra Curricular Activities in the Academic Year 2009-10

Participation at intercollegiate events

• In Challenge 2010 at Bardoli

B V Patel Institute, Bardoli organised Challenge 2010 on 13/01/2010 whereby 07 BBA students participated actively as follows:

Sr. No.	Name of the event	Total Participant/s	Remarks, if any
1	Advertisement	4	Third Prize
2	Extempore	1	-----
3	Movie based quiz	2	-----

• At Naran Lala College, Navsari

Naran Lala College, Navsari organized Inter Collegiate competitions on the 24th December, 2009 as follows:

Sr. No.	Name of the event	Participant/s	Remarks, if any
1	Cartoon Drawing	1	First Prize
2	On the spot Essay Writing	1	First Prize
3	Poster Making	1	Third Prize

4	Seminar	1	First Prize
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- **At Navnirman Institute of Management, Surat**

Sr. No.	Name of the event	Total Participants	Remarks, if any
1	Debate	3	_____
2	T20 – (Movie based Management Game)	4	Third prize

- **At SPB College of Business Administration, Udhna**

Sr. No.	Name of the event	Total Participant/s	Remarks, if any
1	Presentation	2	Second Prize
2	Role Play	4	_____

- **At V M Patel Institute of Management, Ganpat Vidyanagar, Kherva**

GCEMP 2010 was organized by the V M Patel Institute of Management, Kherva organized a paper presentation on Marketing Research on the 26th & 27th February, 2010. Mr. Darshan J Shah of TY BBA made a presentation on Retailing in Rural India – the consumer behaviour Perspective and was selected among 12 best papers.

- **At Shiksha Mandal, Wardha**

The 36th Kamalnayan Bajaj Memorial National Inter –collegiate competition 2010 were held on the 9th & 10th January, 2010. The theme was *Today's youth and Gandhian Thought*. Two students, namely, Mr. Darshan Shah of TY BBA and Ms. Priyanka Patel of SY BBA participated at the said event, whereby, Ms. Priyanka Patel won the second prize in the presentation.

- The district level intercollegiate competitions were organized by the Nehru Yuva Kendra of Bharuch in co-ordination with the Ministry of Youth Affairs and Sports. (Annexure)

Overall Personality Development

In order to inculcate better leadership qualities, from the already created student groups, committees have been formed for the purposes such as morning assembly, English improvement, discipline, dress code, events mgmt, etc.

Many other extra-curricular activities throughout the year contributed towards the fulfillment of the goal of this institute to impart the value-based education for the all-round grooming of the students.

2. New Academic Programmes:

- (i) A self-financed B.Com. Course has commenced from 2008-09 and has been functioning full-fledged with two divisions in the first year.
- (ii) A self-financed BCA course has been initiated this year. It is successfully run by the head of the Computer Science department.

3. Innovations in Curricular Design and Transaction:

The syllabi for **E-Commerce and Management** were designed by the senior faculty member from our commerce college *Ms. A. R. Rana*.

4. Inter-disciplinary Programmes Started: Nil

5. Examinations Reforms Initiated:

An orientation meeting of the staff members with a private IT firm **GLOBEARENA** was organized for improvising the system of internal exam and introducing the computerized assessment for the fast and efficient exam related work. The implementation of such system is under consideration.

6. Candidates Qualified: NET/SLET/GATE:

The adhoc faculty member from the Self-financed Commerce Course in the subject of Physical Education, Ms. Sunita Warli has cleared the SLET exam.

7. Initiative towards Faculty Development Programme:

Ms. K. S. Shah from the English Department has been pursuing her Ph. D. project availing the UGC Teacher Fellowship under Faculty Improvement Programme of the XIth plan.

8. Total no. of Seminars/Workshops Conducted: Nil

9. Research Projects:

- (i) **Dr. T. S. Rao**, Head, Physics Dept. and **Dr. Lily Rao**, Associate Professor, Electronics Dept. have received the grant of around **Rs. 1 lac** for their UGC project on an interdisciplinary area commencing from 6 March, 2009. The title of their project is *“Crystallization Kinetics of Magnetically Soft Metallic Glasses”*.
- (ii) Another minor research project has been received by **Shri J. P. Gandhi**, Associate Professor, Electronics Dept. as the principal investigator. The co-investigator is **Dr. Vibhulikumar Joshi**, Reader and I/C Head of USIL, VNSGU, Surat. The title of the

project is ***“Design and Development of Low Cost Learning Aids of the Microcontroller and its Simulation”***. This UGC sponsored project has got the financial assistance of Rs. 1,30,000/-.

10. Patents generated, if any: Nil

11. New collaborative Research Programmes:

The Chemistry Department of the college works in collaboration with the Education and the Agricultural departments of the State Government on the project of **soil-testing**. 10942 no. of the soil samples have been analyzed so far.

An MOU would be signed by the college with this NGO for soil/water and microbial analysis of the river-side areas.

12. Research Grants received from various agencies:

The following teachers received grants for the minor research projects from the UGC -

- (i) Dr T S Rao & Dr. L S Rao (amount of Grant Rs. 85,000/-)
- (ii) Shri J P Gandhi (amount of Grant Rs. 1,30,000/-)

13. Research Scholars:

The following faculty members have been pursuing their research:

- **Ms. K. S. Shah**, Assistant Professor and head, department of English has submitted her thesis for Ph.D. titled ***“Multiculturalism and Politics of Identity: A Study of the Novels of Rohinton Mistry, Bapsi Sidhwa and Boman Desai”*** in

the multi-disciplinary area comprising Parsee Fiction, i.e. Indian English Literature, Sociology and Political Science.

- **Ms. B. B. Kulkarni**, a part-time teacher in the Dept. of English has registered for M. Phil. on “*The one-act plays of Anton Chekhov*”.
- **Ms. A. R. Rana**, the Associate Professor in the department of Commerce has registered her Ph.D. on “*Green Practices in the Industries*”.
- A student in Chemistry, Kunal Kapadia, has registered for M. Phil. under **Dr. D.M. Vashi**. Two students namely Hardik Desai and Krishna Kurmi have been doing Ph. D. under him.

17.	Dr. D. M. Patel	Commerce	M.Com. Ph.D.												1		1
18.	Ms. Anita Rana	Commerce	M.Com								1		1				
19.	Shri H.K.Patel	Physics	M.Sc.								1		1				
20.	Shri J.P.Gandhi	Electronics	M.Sc.											1		1	
21.	Dr. Lokhandwala	Chemistry	M.Phil Ph.D.				1		1			1		1			

NARMADA COLLEGE OF SCIENCE AND COMMERCE

ZADESHWAR, BHARUCH(GUJARAT) 392 011

Departmentwise Faculty Members

Sr.	Name (S/Shri)	Designation	Remarks
Department of Chemistry			
1	Dr. B M Rawal	Principal	
2	Dr. D M Thakkar (HoD)	Asso Prof. in Chemistry	
3	Dr. T B Trivedi	Asso Prof. in Chemistry	
4	Dr. D M Vashi	Asso Prof. in Chemistry	
5	Dr. G C Sharma	Asso Prof. in Chemistry	
6	Shri P J Rajgadhi	Asso Prof. in Chemistry	
7	Dr. P S Patel	Asst Prof. in Chemistry	
Department of Electronics			
1	Dr.K G Raval (HOD)	Asso Prof. in Electronics	
2	Shri J P Gandhi	Asso Prof. in Electronics	
3	Dr. Lilly Shankar Rao	Asso Prof. in Electronics	
4	Shri M Awasthi	Asso Prof. in Electronics	
5	Shri K J Mahajan	Asso Prof. in Electronics	
6	Shri B J Lad	Asst Prof. in Electronics	
Department of Computer Science			
1	Smt.A D Prabhakumari (HoD)	Asso Prof. in Comp.Sci.	
2	Shri K B Bahaliwala	Asst Prof. in Comp.Sci.	
3	Shri B K Saraswat	Asst Prof. in Comp.Sci.	
Department of Physics			
1	Dr. T Shankar Rao	Asso Prof. in Physics	
2	Dr. M C Bhavsar	Asso Prof. in Physics	
3	Dr. N S Rao	Asso Prof. in Physics	
4	Shri H K Patel	Asso Prof. in Physics	
Department of Bio Science			
1	Shri P T Chelvan	Asso Prof. in Biology	
Department of Mathematics			
1	Dr.P N Mishra (HOD)	Asso Prof. in Maths	

2	Dr. Dinesh Kumar	Asso Prof. in Maths	
Department of Commerce			
1	Smt. Anita Rana (HOD)	Asso Prof. in Commerce	
2	Dr. D M Patel	Asso Prof. in Commerce	
Department of Accountancy			
1	Shri N K Patel	Asso Prof. in Accountancy	
Department of Statistics			
1	Dr. A K Singh	Asso Prof. in Statistics	
Department of English			
1	Ms. Kalika S Shah	Asst Prof. in English	
Department of Physical Education			
1	Shri K S Chauhan	Asso Prof. in Phy.Edu.	
Self-Financed BBA Programme			
1	Ms. Smita Nair	Asst Prof. in Management	
2	Ms. Rachana Vyas	Asst Prof. in Accountancy	
3	Shri S Bandopadhyay	Asst Prof. in Management	
4	Ms. Purvi Shah	Asst Prof. in Management	
Visiting Faculty Members			
1	<i>Ms. Krishna Kapadia</i>	<i>Vis. Prof. (Accountancy)</i>	SF Commerce/M.Com.
2	<i>Ms. Sunita Warli</i>	<i>Vis. Prof. (Phy. Edu.)</i>	SF Commerce/BCA/BBA
3	<i>Ms. Sukriti Sharma</i>	<i>Vis. Prof. (Commerce)</i>	SF Commerce/M.Com.
4	<i>Ms. Ranee Kadam</i>	<i>Vis. Prof. (English)</i>	SF Commerce/BCA/BBA
5	<i>Dr. Minal Patel</i>	<i>Vis. Prof. (Commerce)</i>	SF Commerce/M.Com.
6	<i>Ms. Gyanmayee Mahapatro</i>	<i>Vis. Prof. (Economics)</i>	SF Commerce/M.Com.
7	<i>Shri Vinayak Veen</i>	<i>Vis. Prof. (M.Law)</i>	SF Commerce/GIA Comm.
8	<i>Ms. Sneha Ramchandani</i>	<i>Vis. Prof. (Management)</i>	BBA/BCA
9	<i>Ms. Hima Bhatt</i>	<i>Vis. Prof. (Management)</i>	BBA
10	<i>Ms. Sheetal Pandey</i>	<i>Vis. Prof. (BCA)</i>	BCA/B.Sc. Cop.Sc.
11	<i>Ms. Darshana Modi</i>	<i>Vis. Prof. (BCA)</i>	BCA/B.Sc. Cop.Sc.
12	<i>Shri Chetan Parmar</i>	<i>Vis. Prof. (BCA)</i>	BCA/B.Sc. Cop.Sc.
13	<i>Ms. Bindu Patel</i>	<i>Vis. Prof. (BCA)</i>	BCA
14	<i>Shri Vipul Chauhan</i>	<i>Vis. Prof. (BCA)</i>	BCA

15. Honors/Awards to the faculty: Nil

16. Internal resources generated:

The college has been adding to its fund through-

- (i) Self-financed courses in B.Com. B.B.A. and B.C.A.
- (ii) 40% of the enrollment in the Babasaheb Ambedkar Open University's courses
- (iii) The higher payment seats in M.Sc./ M.Com. courses
- (iv) Internal resources generated by BBA

17. Details of departments getting SAP/COSIST/DST/FIST etc. assistance/recognition: Nil

18. Community Services:

- (i) The college works in support of "Narmada Samagra", an international level NGO taking care of the rivers.
- (ii) It undertakes ecological projects, cleanliness drive, tree-plantation on both sides of the river right from its root. (Annexure)

19. Teachers and Officers newly recruited:

List of newly appointed Teachers for the A.Y. 2009-10.			
1	<i>Ms. Krishna Kapadia</i>	<i>Vis. Prof. (Accountancy)</i>	SF Commerce/M.Com.
2	<i>Ms. Sunita Warli</i>	<i>Vis. Prof. (Phy. Edu.)</i>	SF Commerce/BCA/BBA
3	<i>Ms. Sukriti Sharma</i>	<i>Vis. Prof. (Commerce)</i>	SF Commerce/M.Com.
4	<i>Ms. Rani Kadam</i>	<i>Vis. Prof. (English)</i>	SF Commerce/BCA/BBA
5	<i>Ms. Gyanmayee Mahapatro</i>	<i>Vis. Prof. (Economics)</i>	SF Commerce/M.Com.
6	<i>Shri Vinayak Veen</i>	<i>Vis. Prof. (M.Law)</i>	SF Commerce/GIA Comm.
7	<i>Ms. Sneha Ramchandani</i>	<i>Vis. Prof. (Management)</i>	BBA/BCA
8	<i>Ms. Hima Bhatt</i>	<i>Vis. Prof. (Management)</i>	BBA
9	<i>Ms. Sheetal Pandey</i>	<i>Vis. Prof. (BCA)</i>	BCA/B.Sc. Cop.Sc.
10	<i>Ms. Darshana Modi</i>	<i>Vis. Prof. (BCA)</i>	BCA/B.Sc. Cop.Sc.
11	<i>Shri Chetan Parmar</i>	<i>Vis. Prof. (BCA)</i>	BCA/B.Sc. Cop.Sc.
12	<i>Ms. Bindu Patel</i>	<i>Vis. Prof. (BCA)</i>	BCA

20. Teaching – Non-teaching staff ratio:

- 3:2 – Grants-in-Aid College.
- 3:4 – Self-Financed Courses

21. Improvement in the Library Services:

Apart from the reference facilities provided by the library, it conducts orientation programme for students. There is also the provision of reservation of books on demand and the inter-library loan of books for the students. The libraries of MCA, BBA and Narmada College function under one roof and work in co-ordination. The library keeps the record of the syllabi, question-papers of internal as well as external exams and newspaper clippings. It also issues the CDs and DVDs of books and periodicals. It sees to it that the career-oriented news and advertisements are displayed on the notice-board for the benefit of students. New arrivals are also displayed. Above all, it has the full-time internet facility for students and faculties.

Some new facilities are added to these routine ones. They are

- (i) The N- List programme of INFLIBNET has been subscribed for last two years.
- (ii) EBSCO database has been subscribed since 2007-08.
- (iii) SOUL 2.0 software of INFLIBNET has been purchased and the data entry of around 7000 books has been done. It is to be completed this year.

BBA:

- (i) Classification of books done as per Dewey decimal classification schedule
- (ii) All books are spine labeled

- (iii) Latest CDs and magazines are issued for 1 day
- (iv) Records of Project / summer training reports are maintained
- (v) Binding of magazines is done every year
- (vi) Library Automation is under consideration

22. New books/journals subscribed and their costs:

Year	Books	Amt.Rs.	Magazines	Amt. Rs.	Total Amt. Rs.
NCSC:					
2008-09	333	99121	24	13208	112329
2009-10	253	69373	24	18360	87733
BBA:					
2009-10	124	33015	-	-	33015

BBA:

Books	122	27,943/-
Magazines/Journal	17	6,438/-
Newspaper	3	1,979/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback: Nil

24. Unit cost of education:

- For Grants-in-Aid Courses: (Number of Students: 757)
 - Rs. 3,484/- Without Salary component
 - Rs. 22,726/- With Salary component
- For Self-Financed Courses: (Number of Students: 325)
 - Rs. 1510/- Without Salary component
 - Rs. 6442/- With Salary component

BBA:

- 8,774 per student for the year 2009-10

(figures are approximate i.e. based on unaudited accounts)

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

The process of admission has been online for the last two years. The details of the admissions are put up on the website of the college.

Most of the work related to the examination except the assessment has been computerized. The GLOBEARENA software firm had a meeting with the college staff to inform about the software package for computerized assessment. The principal has given a thought towards this direction and considered its viability.

26. Increase in the infrastructural facilities:

- (i) Under the state government's project the college has been allotted the equipments for the Digital Education and Language Laboratory. The lab has been established in the college building and functions successfully. It runs courses for SCOPE, the government launched programme that imparts the certificates from Cambridge-ESOL. The lab has 24 computers and a server connected through LAN. The college has got the approval from the management to make the lab air-conditioned. The lab has also got internet connections with UPS facility and the LCD projector is in the offing.
- (ii) The expansion of campus is in the offing. The proposal for new building to accommodate the PG and the self-financed courses has been sanctioned in principle.

27. Technology Upgradation:

1. The N-listing programme has been subscribed for last two years in the library for the benefit of students.
2. The LCDs have been installed in all the classes for facilitating the ICT based classroom teaching.

28. Computer and internet access and training to teachers & students:

1. All the departments have got the computers and the internet connections.
2. The office staff has got trained in the use of computers.

Total computers with BBA 36 viz: computer laboratory 30 (for students)
Main computer in server area: 02 (One shifted to office) Faculty computers: 03 (shifted to 3 Classrooms for teaching purpose) Office computer: 01

Students can access computer facilities any time for preparing their assignments, project reports, etc during working hours of the BBA programme excluding lecture timings. They are also highly encouraged to use the faculty computers shifted in the classrooms for presentations.

Teachers also have an access to these computers.

Internet access:

BSNL Broad Band internet facility is available in Computer Lab, Classrooms & office.

Computer training: 3 papers of Computer Applications are part of the syllabus of the BBA students which are taught in Semester I, IV and V respectively.

29. Financial aid to students: Nil

30. Support from the Alumni Association and its activities:

The data-collection for the Alumni groups is going on department wise and very soon the first Alumni Meet can be called

- An Alumni association called, BBA Alumni Association has been formed in the year 2010. Two annual meetings have so far been conducted on 18th April, 2010 and 6th February, 2011 respectively.
- Passed-out students are invited to counsel and guide the existing students on how to prepare for entrance examinations.

31. Support from the Parent-Teacher Association and its activities:

BBA: As such no formal association. However in few cases of summer training placement the parents are also requested to follow-up for confirmations in their respective companies.

32. Health services:

- (i) It is mandatory for the students of First Year to undergo the health check-up with the assistance of the (GNFC) Narmadanagar Hospital.
- (ii) A medical camp was organized with the sponsorship of the Lions' Club of Bharuch in Feb. '11 for the test of Thalasemia and it received a wide response from the students. Sixty NSS volunteers assisted in creating the awareness and testing of

Thalassaemia. Those found positive are being followed up and imparted counseling and treatment.

- (iii) Group Health Insurance facility is provided to students by the State Government on enrolment with the VNSGU, Surat.

33. Performance in Sports activities:

Apart from the inter-class and inter-departmental tournaments of the college, the following students have attained special achievements in the sports and have won laurels for the college:

- (i) Vaishali Bariya from S. Y. B. Com. represented the country in the World University Badminton Tournament at China in Aug. 2010.
- (ii) She was awarded 2nd Prize during Khel Mahakumbh in the Swarnim Gujarat Badminton Tournament.
- (iii) Keyur Soni from M. Sc. Participated in the All India Badminton Tournament. (Annexure)

34. Incentives to outstanding sport persons:

Admissions in sports quota are given as per university norms.

35. Students' achievements and awards:

1. On 26th January, '10, there was a programme of "Tree Plantation" in which 50 volunteers of NSS planted about 300 saplings of different kinds in collaboration with GPEC.
2. Priya Desai of S.Y.B.Sc. Computer Science was selected among the 20 volunteers from Gujarat for Winter Trekking between 1st and 10th Jan., 2010 at Ooty. She successfully completed it and also actively participated in the cultural programme.

36. Activities of the Guidance and Counseling Cell:

The goals of “Disha” the Guidance, Counseling and Placement cell of the college are in tune with those of “UDISHA” the state government’s initiative.

The following activities have been conducted by the cell:

- Students of BBA and M Com are given training and guidance by experts from **SEBI**.
- **Mock GCET** conducted by IIM graduates for the students of the college.
- **NASSCOM’s** Competence tests are being planned for this year
- Industrial visits are organized every year for the students of science at UG and PG level.
- Passed out BBA students are invited from time to time to conduct counseling sessions. These sessions normally are on the various courses after BBA, including preparations for various Entrance Examinations, importance of speaking in English language.

37. Placement Services provided to students:

The objectives of “**Disha**”, the placement cell of the college are now onwards backed up by the objectives of “**Udisha**” a program of Knowledge Consortium of Gujarat to promote the activities of placement and enhancing the employability for the students

The major focus of the cell would be to

- Provide the skills sets that increase the employability
- Establish link between industry and Institution and organize campus placements.

Placement:

- Participation at University Job fair
- List of outgoing students is provided every year to District placement centre
- Companies of National level and Multinationals conduct Campus interviews and test for placement. So far the following companies have conducted campus interviews:
 1. Tata Consultancy Services
 2. Wipro
 3. HCL
 4. Reliance Communications
 5. GNFC
 6. ESSAR
 7. Samsung
 8. Asian Paints
 9. Rallies India
 10. Collabera
 11. Jordyne Group Ltd.
 12. Sun Pharma
 13. Cadila Health Care
 14. Landmark Chemicals
 15. Various Insurance companies
 16. Bank of Baroda

Placement and training activities by BBA program:

- a) Project placement
- b) As part of their curriculum students of TY BBA (Semester VI) are required to undergo 8 weeks of project which could either be an independent project or which could be done at any organization. Placement is provided by the department.
- c) Summer training placement
- d) As part of their curriculum students of SY BBA (Semester IV) are required to undergo 8 weeks of summer training at any organization during vacation period. Placement is provided by the department. This year 114 students have been placed in various companies based in Baroda, Bharuch, Dahej, Jhagadia, Kosamba and Ankleshwar.

- e) Job Placements
- f) Majority of our student pursue higher studies. However few interested students are placed every year through campus interviews or by coordinating with concerned organisations having such vacancies.

38. Development programme for non-teaching staff:

- Shri Raskibhai Prajapati, Sr. Clerk with the BBA Programme has successfully completed CCC from Dr. Babasaheb Ambedkar Open University.
- Shri Sapan M Shah, Librarian has attended a National workshop on Building & Managing the Digital Repository using Dspace on 30-31 January, 2010 organised jointly by Kadi Sarva Vishwavidyalaya, Gandhinagar & Webinito Networks, Ahmedabad.

39. Best Practices of the Institution:

1. The morning sessions of the college commence with the prayer in the assembly.
2. The students are active in volunteering the campus welfare activities like campus cleanliness, plantation, lawn-mopping and data-entries in the library.
3. Remedial classes are conducted in the subjects of Maths, Statistics and Biology.
4. Attendance records of the students have been maintained by the teachers.
5. The teachers readily counsel and provide the necessary guidelines to students as and when needed.

40. Linkages developed with national/international, academic/research bodies:

- I. There has been an **MOU between IBM and NCSC** to work together to offer the university programme for software development. The primary aim of this partnership is to aid NCSC in establishing a high quality people repository in software technologies. This will help NCSC teach and train their students on strategic technology and to position them to **India's IT initiative**.
- II. The Chemistry Department of the college works in collaboration with the Education and the Agricultural departments of the State Government on the project of **soil-testing**. 10942 no. of the soil samples have been analyzed so far.

41. Any other relevant information:

The Government of Gujarat has formed the Knowledge Consortium of Gujarat to enhance the all round development of the students. Various programs are being taken up by the college under this scheme.

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Part C

The institute has the following plans in the offing for the next year:-

1. New Courses:

The college has got the approval for **B.Sc. with Microbiology** that was proposed in 2008-09. The other courses which were proposed last year are in the process of approval.

- a. B.Com. (E-Commerce)
- b. M Sc Evening Course
- c. Certificate / Diploma / Advanced diploma in science and commerce
- d. Add-on courses in Chemistry / Environment Audit / Medical Lab Technology

2. Infrastructural development:

The proposal for a new convention hall in the premises of the institute has been sanctioned. Girls' Hostel and Staff Quarters are still under planning.

3. Library Services:

The augmentation of the library services is in progress. The aim is to make it more organized and digitally equipped.

4. Alumni Association:

- a. The proposal for the registration of the alumni association is in process and will be completed soon.
- b. The online registration for ROOTS on the college website is facilitated for the students.
- c. Efforts are made to raise the support system from the alumni.

5. Good practices:

Some more good practices are to be initiated -

- a. The thrust should be on the ICT aided teaching and learning. More and more teachers prepare the power-point presentations of their lessons and teaching material.
- b. The extension of the medical services from the GNFC medical centre to the surrounding villages with the help our students is under planning.

6. e-Campus:

The proposal has been made for **paperless administration** with a **payment gateway system** for financial transactions. Complete transparency can be achieved by this technological upgradation.

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Community services:

- A team of 38 Students from FY & SY BBA Students celebrated the occasion of Rakshabandhan with 116 children (boys), currently residing in 'Juvenile Home'. Each girl of BBA Group tied Rakhis' to 5 boys and distributed chocolates among them. After that all the BBA students individually spent time with a group of 4 – 5 boys discussing about their life at Juvenile Home and any current issues/problems faced by them. Further BBA students entertained them by performing a dance, also presented a silent comedy act and organized music for the boys to dance. After that snacks (a Samosa & 4 Parle G biscuits) were distributed among the children. The entire activity winded up with a game of *passing the parcel* in which the winner of the game was given a small gift. This activity was conducted with consent of Shri Bharatbhai Thakkar (Administration Incharge, Juvenile Home)
- Routine visits to Old Age Home "Vadilo nu Ghar".
Few students of the BBA Programme regularly visit the old age home. However on special occasions like Diwali, etc, majority of the students carry sweets, etc and spend their day giving them an opportunity to be the part of such celebration.



Sports

- **Inter Class tournaments (2009-10)**

Round the year sports activities were conducted whereby the BBA team won as follows:

Girls Cricket Match – 1st Runner Up

Girls Volley Ball - Winners

Boys' Cricket Match – Winners

- **Sports Day**

An entire day was celebrated as sports day on 31st December, 2009. Around 150 BBA students enjoyed the day on the college ground while 60 students participated in the following games:

Ice Cube game, three legged race, Balloon blow & burst, Knot opening game, Blind fold game.

- BBA Student Naznin Qureshi along with Vaishali Bariya stood first at the Badminton tournament “Khel Mahakhumb” organised as a part of Swarnim Gujarat Celebration on 7th December, 2010
- 11th Jan 2011, Final Round 1st, T Y Bcom
- Danish Inter collegiate Football tournament organised by the VNSGU, Surat and qualified





- Blood donation camp conducted by the NSS wing of the Narmada College



- PYKKA District Level Inter School Competition organized by NSS wing of the college along with Nehru Yuva Kendra, Bharuch & Ministry of Youth Affairs and Sports, Govt of India



- Books displayed every fortnight under the activity of the floating library as a part of the Vanche Gujarat Abhiyan of Govt. of Gujarat