The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

Part – A

AQAR for the year *(for example 2013-14)*   *2014-15*

1. Details of the Institution

1.1 Name of the Institution   *Narmada College of Science and Commerce*

1.2 Address Line 1   *Shuklatirth Road*

Address Line 2   *Zadeshwar*

City/Town   *Bharuch*

State   *Gujarat*

Pin Code   *392011*

Institution e-mail address   principal@narmadacollege.ac.in

narmada_college@yahoo.co.in

Contact Nos.   *+91 2642 231930*

Name of the Head of the Institution: *Dr. B M Rawal*

Tel. No. with STD Code: *+91 2642 231930*

Mobile: *9327295433*

Name of the IQAC Co-ordinator:

Dr. K S Shah

Mobile:

9998010682

IQAC e-mail address:

ncsckss@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

GJCOGN13164

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.narmadacollege.ac.in

Web-link of the AQAR:

http://www.narmadacollege.ac.in/new/index.php/about-us/iqac-report

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	79.00	2007	5 Yrs
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

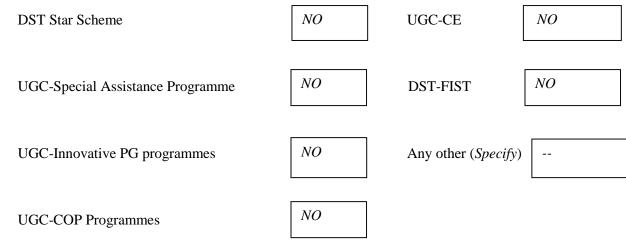1.7 Date of Establishment of IQAC: DD/MM/YYYY

01 January 2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. *AQAR 2007-08 submitted to NAAC on 21-05-2008 (DD/MM/YYYY)*
   ii. *AQAR 2008-09 submitted to NAAC on 16-12-2011 (DD/MM/YYYY)*
  iii. *AQAR 2009-10 submitted to NAAC on 16-12-2011 (DD/MM/YYYY)*
  iv. *AQAR 2010-11 submitted to NAAC on 16-12-2011 (DD/MM/YYYY)*

1.9 Institutional Status

   University   State ☑   Central ☐   Deemed ☐   Private ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☑

   Autonomous college of UGC   Yes ☐   No ☑

   Regulatory Agency approved Institution   Yes ☑   No ☐

   (e.g. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☑   Men ☐   Women ☐

                          Urban ☑   Rural ☐   Tribal ☐

   Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

                       Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

   Arts ☐   Science ☑ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

   Others   (Specify)   . *Faculty of Information and Technology*

1.11 Name of the Affiliating University *(for the Colleges)*   *Veer Narmad South Gujarat University, Surat, Gujarat*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

   Autonomy by State/Central Govt. / University   *NO*

   University with Potential for Excellence   *NO*   UGC-CPE   *NO*

DST Star Scheme	*NO*	UGC-CE	*NO*
UGC-Special Assistance Programme	*NO*	DST-FIST	*NO*
UGC-Innovative PG programmes	*NO*	Any other (*Specify*)	--
UGC-COP Programmes	*NO*		

2. IQAC Composition and Activities

2.1 No. of Teachers — *5 + 1 (Librarian)*

2.2 No. of Administrative/Technical staff — *2*

2.3 No. of students — *3*

2.4 No. of Management representatives — *2*

2.5 No. of Alumni — *3*

2. 6 No. of any other stakeholder and

   Community representatives — *1*

2.7 No. of Employers/ Industrialists — --

2.8 No. of other External Experts — *1*

2.9 Total No. of members — *18*

2.10 No. of IQAC meetings held — 6

2.11 No. of meetings with various stakeholders: No. [6]   Faculty [4]

Non-Teaching Staff Students [1]   Alumni [   ]   Others [1]

2.12 Has IQAC received any funding from UGC during the year?   Yes [✓]   No [   ]

If yes, mention the amount [*Rs. 3,00,000/-*]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [*Nil*]   International [*Nil*]   National [*Nil*]   State [   ]   Institution Level [   ]

(ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

> *The following were planned and considered for the institutional growth*
> 1. *Improvement of library services*
> 2. *Technological upgradation*
> 3. *Increase in infrastructure*
> 4. *Support to research activities*
> 5. *Encouragement to Extension activities*
> 6. ***The Re accreditation report for the second cycle of assessment completed and submitted***
> 7. ***Budget for utilization of UGC grants for IQAC***
>
> *The head of the institution in coordination with the various stakeholders had focused on the above mentioned agenda of IQAC. This resulted in the fulfilment of the action plan*

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Improvement of library services	• *Data entry work for SOUL about to be completed* • *Increase in the use of N-List facility* • *Bar coding process in progress for automation purpose*
Technological upgradation	• *On line admission through website of the college and online payment gateway facility introduced*

	• *Installation of LCD projectors in the classrooms.* • *Security system installed with 54 CCTV camera in the campus*
Increase in infrastructure	• *Renovation of computer lab completed* • *Renovation of staff common room completed*
Support to research activities	• *Motivation to staff to join Ph D program (7 faculty members are now perusing Ph D and one faculty perusing M Phil* • *Enrolment of research students (M Phil and Ph D) in Electronics Department*
The Re accreditation report for the second cycle of assessment completed and submitted	• *Peer Team Visit awaited*
IQAC Budget proposed	• *Budget sanctioned by management and purchase process is in progress*

 * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [✓]

Management [ ]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	00	00	00
PG	02	00	00	00
UG	06	00	03	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	01	00	00	00
Others	00	00	00	00
Total	11	00	03	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni [✓] Parents [✓] Employers [ ] Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [✓] Manual [✓] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> *Implementation of CBCS system in line with UGC / University guidelines*

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> *No*

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	03	28	NA	--

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

17		05		11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			5
Presented papers			2
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- *The institute has equipped all its classes with LCD projectors and dedicated computers to enhance the process of ICT implementation.*
- *Due to implementation of CBCS system and of the multiple choice type questions in the odd semester by the university, the teaching learning has been modified according to the needs of the new curriculum, this has benefited the students*

2.7 Total No. of actual teaching days
during this academic year

150

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

The student is shown answer book after evaluation and any corrections needed is immediately made and the Signature of Students taken after showing the answer book

2.9 No. of faculty members involved in curriculum
      restructuring/ revision/ syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

07	*03*	*01*

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	*Total no. of students appeared*	*Division*				
		Distinction %	*I %*	*II %*	*III %*	*Pass %*
B.Sc.	*125*		*52.7*			*84*
B.Com.	*237*		*30*			*70*
B.B.A.	*38*		*39*			*79*
B.C.A	*44*		*66*			*84*
M.Sc.	*28*		*93*			*93*
M.Com.	*59*		*71*			*86*

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

   The IQAC meets regularly with the agenda chalked out in the beginning of the academic year and takes note of any development. It also motivates and encourages the students and faculty members to get involved in the process. The Principal, also the chairman of IQAC, initiates, supports and co-ordinates any such process

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

2.14 Details of Administrative and Technical staff

Category	*Number of Permanent Employees*	*Number of Vacant Positions*	*Number of permanent positions filled during the Year*	*Number of positions filled temporarily*
Administrative Staff	*17*	*2*	*0*	*2*
Technical Staff	*4*	*2*	*0*	*2*

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 7 Teachers from various departments are pursuing Ph D
- More number of students have joined the institute for the Ph D/ M Phil courses
- More research publications have been made by the teachers

3.2 Details regarding major projects - NA

	Completed	*Ongoing*	*Sanctioned*	*Submitted*
Number	*00*	*00*	*00*	*00*
Outlay in Rs. Lakhs	*00*	*00*	*00*	*00*

3.3 Details regarding minor projects

	Completed	*Ongoing*	*Sanctioned*	*Submitted*
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	*National*	*Others*
Peer Review Journals			
Non-Peer Review Journals	*2*	*2*	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: Not Available

Range [1-4]   Average [2.82]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	*Duration Year*	*Name of the funding Agency*	*Total grant sanctioned*	*Received*
Major projects				
Minor Projects	*2009-2011*	*UGC*	*230000*	*230000*
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				

Total				

3.7 No. of books published   i) With ISBN No. $\boxed{04}$ Chapters in Edited Books $\boxed{00}$

ii) Without ISBN No. $\boxed{00}$

3.8 No. of University Departments receiving funds from: NA

UGC-SAP $\boxed{}$ CAS $\boxed{}$ DST-FIST $\boxed{}$

DPE $\boxed{}$ DBT Scheme/funds $\boxed{}$

3.9 For colleges   Autonomy $\boxed{}$ CPE $\boxed{}$ DBT Star Scheme $\boxed{}$

INSPIRE $\boxed{}$ CE $\boxed{}$ Any Other (specify) $\boxed{}$

3.10 Revenue generated through consultancy $\boxed{NIL}$

3.11 No. of conferences

organized by the Institution

Level	*International*	*National*	*State*	*University*	*College*
Number	*Nil*	*Nil*	*Nil*	*Nil*	*Nil*
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons $\boxed{13}$

3.13 No. of collaborations   International $\boxed{Nil}$ National $\boxed{Nil}$ Any other $\boxed{Nil}$

3.14 No. of linkages created during this year $\boxed{Nil}$

3.15 Total budget for research for current year in lakhs:

From Funding agency $\boxed{Nil}$ From Management of University/College $\boxed{Nil}$

Total $\boxed{Nil}$

3.16 No. of patents received this year

Type of Patent		*Number*
National	*Applied*	*Nil*
	Granted	*Nil*
International	*Applied*	*Nil*
	Granted	*Nil*
Commercialised	*Applied*	*Nil*
	Granted	*Nil*

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 07 |
| 14 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 02 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | Nil | SRF | Nil | Project Fellows | Nil | Any other | Nil |

3.21 No. of students Participated in NSS events:

University level | 6 | State level | 1 |

National level | 02 | International level | Ni |

3.22 No. Of students participated in NCC events:

University level | | State level | |

National level | 20 | International level | |

3.23 No. of Awards won in NSS:

University level | | State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum | 00 | College forum | |

| | | 02 | | 00 | Page 13

NCC   NSS   Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- *Tree Plantation done at Mataria Talav, Link Road, Bharuch July-14*

- *Blood donation camp organised in association with Nardes(GNFC , Bharuch on August-2014*

- *Food packets prepared by NSS volunteers for Jammu and Kashmir flood relief work Sept-14*

- *Volunteers gave their service at Khel Maha kumbh for Special child, organised by KALARAV, BHARUCH and State Govt. Gujarat. October 2014*

- *Nashabandhi Sapthah / Drug de-addiction week organised October-14*

- *Cyber Security workshop held*

- *A lecture on Traffic awarness*

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.4 acres	Nil	NA	16.4 acres
Class rooms	16	Nil	NA	16
Laboratories	12	Nil	NA	12
Seminar Halls	01	Nil	NA	01
No. of important equipments purchased (1-0 lakh) during the current year.	04	Nil	NA	04
Value of the equipment purchased during the year (Rs. in Lakhs)	8.5 Lac	Nil	NA	8.5
Others				

4.2 Computerization of administration and library

- *All administrative work including online admissions is computerised.*

- *Computerisation (SOUL software installed) of Library is in progress.*

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22658	27,57,295/-	472	97647/-	23130	2854942/-
Reference Books						
e-Books	Through N-List					
Journals	44	35,533/-	34	46,127/-	78	81660/-
e-Journals	Through N-List					
Digital Database						
CD & Video	499	304/-	53	0	552	304
Others (specify)						

*** Books and reference books of Grant-in-aid and self financed courses merged.*

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s

Existing	*197*	*04*	*40*	*nil*	*02*	*06*	*191*	
Added	*34*	*01* *Electronics*	*nil*	*03*	*nil*	*00*	*68*	
Total	*231*	*05*	*40*	*03*	*02*	*06*	*225*	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- *Two days workshop on ICT organised for training the soft skills of the faculty members.*

- *With the assistance of the computer department informal training sessions were organised from time to time.*

4.6 Amount spent on maintenance in lakhs:

  i) ICT   *4.00 lacs*

  ii) Campus Infrastructure and facilities   *10.0 lacs*

  iii) Equipments   *1.12 lacs*

  iv) Others   *9.22 lacs*

Total: *24.34 lacs*

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - *IQAC takes care for getting the feedback of the outgoing students every year and then the course of action is decided accordingly.*
>
> - *Co-ordinates with the library for expediting the entries of SOUL Software so as to Facilitate students as soon as possible.*

5.2 Efforts made by the institution for tracking the progression

> - *Data of the outgoing students opting for any PG course can be collected from the details in their Transfer Certificates.*

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1719	181	14	2 (M Phil)

(b) No. of students outside the state

10

(c) No. of international students

Nil

Men

No	%

Women

No	%

Last Year						*This Year*					
General	*SC*	*ST*	*OBC*	*Physically Challenged*	*Total*	*General*	*SC*	*ST*	*OBC*	*Physically Challenged*	*Total*
981	*102*	*87*	*409*		*1579*	*1049*	*89*	*98*	*402*	*00*	*1638*

Demand ratio *4:1*   Dropout % *18.12*

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- *Free coaching for Common Admission Test (CAT) for the outgoing undergraduate students is conducted in Narmada College of Management, a sister college in the campus..*
- *Expert lectures are held regularly.*
- *Reference books and magazines for competitive exams are provided.*
- *Classes for SCOPE are conducted.*

No. of students beneficiaries

Approximately   200 final year students

5.5 No. of students qualified in these examinations: No data available

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

- The institution has a Career Guidance Centre named DISHA.
- 'DISHA' is the career counseling cell that orients the students for campus placement by grooming them for the campus interviews
- Orientation coaching for CS/ICWA/CAT is conducted by various outside agencies
- Students are informed about the available job opportunities.

No. of students benefitted

Approximately   200 final year students

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	*Number of Students Participated*	*Number of Students Placed*	*Number of Students Placed*
12	*162*	*49*	*09*

5.8 Details of gender sensitization programmes

Various activities like debate, elocution, rangoli, poster, drawing, essay competition, drama etc. are organised on the themes of gender sensitization issues regularly.
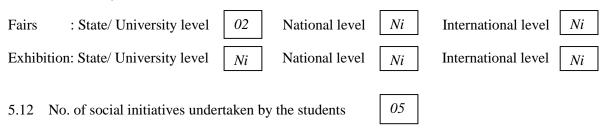
5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 16 | National level | 05 | International level | Ni |

No. of students participated in cultural events

State/ University level | 11 | National level | | International level | |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 08 | National level | 00 | International level | |

Cultural: State/ University level | 01 | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	*Nil*	*Nil*
Financial support from government	*136*	*3,40,145*
Financial support from other sources	*Nil*	*Nil*
Number of students who received International/ National recognitions	*Nil*	*Nil*

5.11   Student organised / initiatives

Fairs   : State/ University level | 02 | National level | Ni | International level | Ni |

Exhibition: State/ University level | Ni | National level | Ni | International level | Ni |

5.12   No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> *Vision*
>
> *Institute Par Excellence, poised to the aspirations of the 21st century in the field of Science, Technology and Commerce through value based quality education.*
>
> *Mission*
>
> *To serve as a launching pad for the aspiring learners to fulfil the needs of the industries and the society by equipping them with requisite knowledge and skills through value based education.*

6.2 Does the Institution has a management Information System

> *YES,*
>
> - *For online admissions e-mahavidhyalaya's software is used. It is integrated with the college web-site*
>
> - *Fee collection is done only through e-mahavidhyalaya's software.*

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1 Curriculum Development

   > - *The curriculums of various subjects are designed by the board of studies of the universities.*
   > - *Many faculty members are the members for such syllabus reforms committee*

   6.3.2 Teaching and Learning

   > - *The assignments, group assignments/projects, case-studies etc. are given to the students as a part of continuous evaluation.*
   > - *Exercise of mock interviews is conducted*
   > - *The students participate in various inter collegiate competitions and prestigious events like INTELLECTUS conducted by H.L.College of Ahmedabad.*
   > - *The teachers enhance their quality and capacity by attending/presenting in seminars/conferences.*
   > - *LCD projectors installed in all the classrooms*

6.3.3   Examination and Evaluation

The examination and evaluation process is done as per norms of the university.

6.3.4   Research and Development

- *Teachers are actively involved in guiding the students for M.phil and PhD*
- *Three minor research projects are in progress*
- *The faculty members present and publish research papers*

6.3.5   Library, ICT and physical infrastructure / instrumentation

- *The ICT based teaching and learning is encouraged and supported. Hence more class rooms equipped with LCD projectors.*
- *SOUL software installation in progress to facilitate library services*
- *N-list facility is extended to students and faculty members.*
- *E-Resources/books made available*

6.3.6   Human Resource Management

The College is a place that gives ample opportunity to faculty and staff to display their skills as well as provides good exposure to nurture their potentials. Recognizing the competence and capability of each individual the suitable portfolios are allotted. Similarly, student secretaries are selected as per his/her interest and aptitude.

6.3.7   Faculty and Staff recruitment

Staff recruitment is done as per the UGC and the affiliating norms. However the state government taking the cost cutting measures has not granted any new posts during the year and the college has recruited 12 visiting faculty as per norms and the salary is paid to them as per norms

6.3.8   Industry Interaction / Collaboration

- *The various projects assigned to the students necessitate the interaction.*
- *The college organizes industry visits for the professional exposure to the students.*
- *People from the various industries are invited to deliver the lectures and conduct workshops.*
- *Various industries visit the campus for the purpose of placement.*

6.3.9   Admission of Students

Online admission system is being used.

6.4 Welfare schemes for

Teaching	Co-Op society
Non teaching	*Co-Op society*
Students	*Awards(cash +medals)*

6.5 Total corpus fund generated   *1,00,00,000*

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	*Agency*	*Yes/No*	*Authority*
Academic	*No*	*-*	*-*	*-*
Administrative	*No*	*-*	*-*	*-*

6.8 Does the University/ Autonomous College declare results within 30 days? NA

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Formal Meetings of the past students of BBA/Chemistry are held but there is no registered Alumni Association

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

> - *Allowed to attend the capacity building-programmes.*
> - *Provided with the facilities of computer and internet.*
> - *Encouraged to attend the seminars and conferences for which the registration fees are reimbursed*

6.14 Initiatives taken by the institution to make the campus eco-friendly

> - *Plantation done regularly*
> - *Energy audit by GNFC*

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - *Technological upgradation of the institute.*
> - *Enrolment of the students and teachers in N-list for e-recourses.*
> - *Regular annual submission of the self appraisal of the teachers initiated.*
> - *Administration through committees*

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> *The following plans initiated in the previous year have been implemented*
> - *Renovation of the lab in Computer Science Department*
> - *Facelift of the Common Staff Room*
> - *Installation of CCTV camera in College*
>
> *New plans initiated*
> - *Layout of central library proposed*
> - *Wifi facility for campus in pipeline*

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - *Days celebration like rose day / black day etc are not encouraged in the campus. Only meaningful events from the point of view of ISR like tree plantation day/ green day/ yoga day etc are organised*
> - *"My Space"- a Wall Magazine has been revived to invite the contributions of the students as well as the faculty and staff members.*

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - *Tree plantation in campus*
> - *Water harvesting*
> - *Use of LED lights to save power*
> - *A green practice of soft assignments submission by students to save papers*
> - *Eco friendly practice of reUse of single sided printed papers for rough work*

7.5 Whether environmental audit was conducted?   Yes [　]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Strengths
- *The college imparts as per the vision and mission statement the value based quality education to groom the students as fully integrated individuals and strengthen their characters. The good discipline of the campus is the noticeable strength of the institution.*
- *The College can boast of near perfect academic discipline. There has been no disruption in the Academic Calendar due to disturbances that institutions of higher learning generally experience in India.*
- *The research activity of the institute has been noticeably enhanced. The number of publications by the faculty members in the last four years has been commendable.*
- *The College is considered a reputed institution of higher learning in the region and this makes it possible to get a great deal of support and co-operation from other institutions of higher learning as well as industrial houses, the Institute looks forward to making MOUs with various organisations.*
- *The NSS and NCC wings of the College have been very active and have participated with great enthusiasm in activities like blood donation, first aid training, health awareness survey etc*
- *The implementation of CBCS from the university in line with the UGC directives gave a new form to the academic activities of the institution. The members of the BOS actively contributed in redesigning the syllabus as per the CBCS.*

Weaknesses
- *The college has been striving to establish its Alumni Association since long. All the departments have started working in this direction and very soon the integrated efforts would result in the strong network of the alumni.*
- *Many good practices have been institutionalised, however some good practices have been initiated and are still to be internalised and institutionalised.*
- *The automation of the library progressed steadily, through all these years after the first cycle of accreditation. The complete digitalisation of the library will take a little more time.*

Opportunities
- *The level of academic excellence which the College has acquired makes it possible for the institute to be eligible for the Centre Par Excellence and also for Autonomy. The College has to devise mechanisms for translating this potential into a reality.*
- *The new learning of the age requires greater proficiency in soft skills among students and teachers. The College has the necessary technical and infrastructural resources to take this to a higher level.*
- *There is a lot of opportunity available for executing the Institute Social Responsibility in the district and around. The extension activity of the institute could cove a wider range of activity through more participation.*

Challenges
- *The institute has the resources to initiate new courses required for the students of this region. The process of launching new courses has been initiated.*
- *The institute has to appoint adhoc staff against the vacancies due to Government policies. This affects the academic and administrative quality of the institute.*
- *The institute is very much aware about the quality enhancement in all respects and has been progressing steadily, through many proactive measures need to be taken for achieving technological, infrastructural as well as academic goals.*

8. **Plans of institution for next year**

- *Proposed renovation and expansion of the building and other infrastructure of the college*
- *Enhancing the internet connectivity by providing Wifi facility for the campus: Discussions with BSNL in progress*
- *During the placement process, extensive deliberations with certain industries are likely to result into long term association as industry – academia interactions. It is therefore targeted to focus such deliberations and increase industry – academia interactions so as to result into the MOUs in future.*
- *Biometric attendance system to be revived*

Dr. K S Shah   *Dr. B M Raval*

Coordinator, IQAC   *Chairperson, IQAC*

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